

BLACKWATER REGIONAL LIBRARY BOARD OF TRUSTEES MEETING

Franklin Branch
Wednesday
June 26, 2024
Board Meeting —3:00 pm

Budget & Finance Committee *will NOT* meet



**Blackwater Regional Library
Franklin Branch**

**280 N. College Dr.
Franklin, Virginia 23851**



Franklin, Isle of Wight, Southampton, Surry, and Sussex
www.blackwaterlib.org

Please notify Amy at 757-653-0298 x 304 if you are unable to attend or need directions.

Board Packet Contents

June 26, 2024

- Agenda – June 2024
- Minutes – May 2024
- Library Director’s Report
- Library Bills
- Slate of Officers FY24-25
- Amended 2023-24 Budget
- Monthly Statistics Report – May 2024
- Staffing and Workshop Report

**Blackwater Regional Library
Board Meeting
June 26, 2024**

Agenda

Franklin Branch

Call to Order

Adoption of Agenda – June 2024

Approval of Minutes – May 2024

Public Comment

Correspondence

Director’s Report

- Supplemental Outreach report

Committee Reports

- Budget and Finance

Review of Approval of Accounts Payable and File for Annual Audit

Unfinished Business

- Election of FY24-25 Officers

New Business

- Amended 2023-24 Budget
- Acknowledgement of Outgoing Board Members

Board Member Comments/Announcements

Announcement of Next Meeting

- July 24, 2024

Adjournment

**BLACKWATER REGIONAL LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
May 15, 2024**

Present

MeChelle Blunt – Southampton County
Ora Briggs – Sussex County
Sylvia Claggett – Isle of Wight County
Deborah Dawson – Surry County
Terri Hedgepeth – City of Franklin
Pam Lease – City of Franklin
Michelle Manfred – Isle of Wight County
Jessica Moore – Sussex County
Judge Alfreda Talton-Harris – City of Franklin
Pam Vaughan – Isle of Wight County
Bill Worsham – Southampton County
Ben Neal – Library Director
Debbie Carter – Budget & Finance Manager

Remote (via Zoom)

Absent

Jennifer Cuthbertson – Southampton County
Denise Tynes – Isle of Wight County
Bonnie Lauver – Assistant Library Director

Chair, Bill Worsham called the meeting of the Blackwater Regional Library Board of Trustees to order at 3:02 p.m. at the Franklin Branch.

Agenda

Ms. Hedgepeth moved, and Ms. Moore seconded that the agenda be approved as presented. The vote was unanimous.

Presentation by Scott Carr, Wells Fargo Advisor

Wells Fargo advisor Scott Carr gave a presentation on the status of the Rawls trust, which experienced a 17.2% gain in 2023, and is up 6.0% to date in 2024.

Consideration of Remote Meeting Participation Requests

None

Minutes

Ms. Briggs moved, and Ms. Hedgepeth seconded the minutes be approved as presented. The vote was unanimous.

Public Comment

None

Correspondence

Library Director's Report

BRL celebrated National Library Week in early April with special promotions and events. Isle of Wight Museum ran a special promotion for free entry with a BRL card; 40 of the 150 visitors that week got in free with their library cards.

Staff attended Public Library Association conference and attended 16 trainings.

Customer service changes implemented in late April, including eliminating overdue fines to increase access to the library.

Committee Reports

Budget & Finance – Ms. Moore – did not meet, but may need to meet prior to June Board meeting. BRL does not have a funded budget to date, may need to make alterations.

Personnel & Policy – Ms. Vaughan – did not have quorum for meeting, so no business was conducted. The committee completed Mr. Neal’s annual evaluation.

Nominating – Ms. Lease – The committee presented the following slate of officers for fiscal year 2025: Chair: Deborah Dawson; Vice-Chair, Pam Lease; Secretary, Sylvia Claggett. Ms. Lease asked for nominations from the floor, there were none. This slate of officers will be voted on at the June Board meeting. Ms. Lease thanked the committee members for their work.

Accounts Payable

Ms. Moore moved, and Ms. Manfred seconded that the accounts payable be filed for the Annual Audit. The vote was unanimous.

Unfinished Business

None

New Business

Mr. Neal – Board Orientation is typically held prior to the July Board meeting. There could be four new members appointed by then. Since none of the representatives from the Library of Virginia are available on July 17, Mr. Neal asked if the date should be moved. Ms. Hedgepeth moved that Board Orientation be rescheduled for July 24, 2024 at 1:00 p.m., with the Board meeting immediately following. The vote was unanimous.

Board Member Comments/Announcements

Ms. Hedgepeth: Rawls Museum Arts hired a new Director, Zoe Beale. The high school art show is up until the end of the month, all local schools represented. The VMFA Art Bus will be at RMA on 5/18/2024.

Ms. Dawson: Happy to see the parking lot in Surry being paved.

Judge Harris: received email regarding library cards and gaining information regarding voting and opposition vs libraries in the community

Mr. Neal – new marketing campaign – 1,500 homes in service area (areas with high concentration of blocked cards) will receive three postcards each over the summer inviting them back to the library.

Ms. Moore – Waverly Farmer’s Market has started, staff at both branches preparing for SRP. Wakefield Friends group is in need of officers and members. May need to look at programming for adults over 65.

Ms. Vaughan – LVA United for Libraries monthly newsletter has very good articles and training opportunities.

Mr. Neal will send link to Board.

Ms. Briggs – Much excitement regarding progress of community center! Pickleball court is almost done; large meeting space in progress.

Ms. Manfred – June is her last month on the Board. Just signed up for Hoopla and loves it.

Mr. Neal – State Aid will increase in FY2025. 94% funded in Governor’s budget.

Announcement of Next Meeting

The next Blackwater Regional Library Board of Trustees meeting will be on June 26, 2024 at 3:00 p.m. at the Franklin Branch.

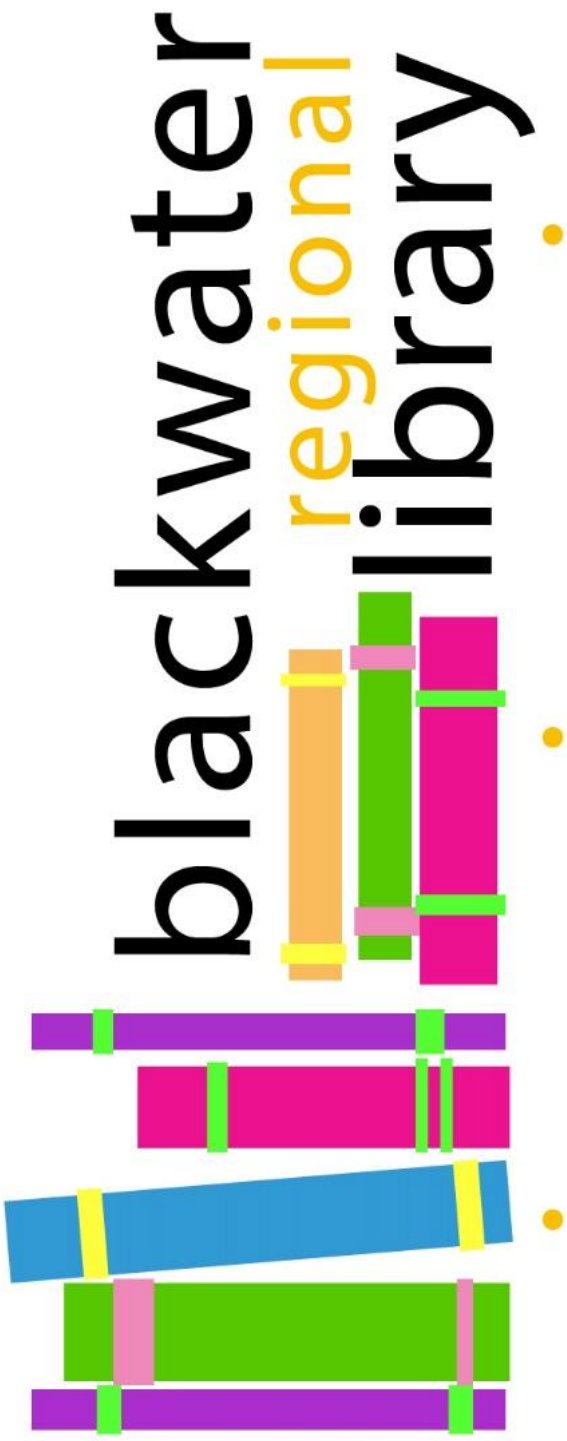
Adjournment

Ms. Briggs moved, and Ms. Blunt seconded the meeting be adjourned. The vote was unanimous.

The meeting was adjourned at 4:01 p.m.

Respectfully submitted,

Debbie Carter for
Sylvia Claggett, Secretary



Franklin, Isle of Wight, Southampton, Surry, and Sussex
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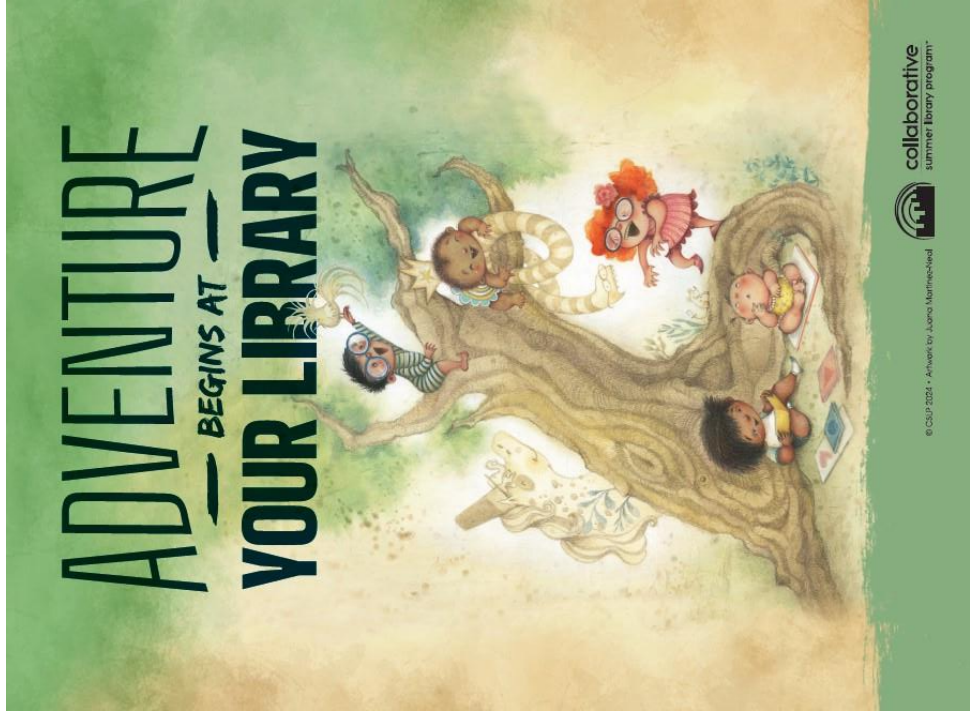
Director's Report

May 2024

New Website Design



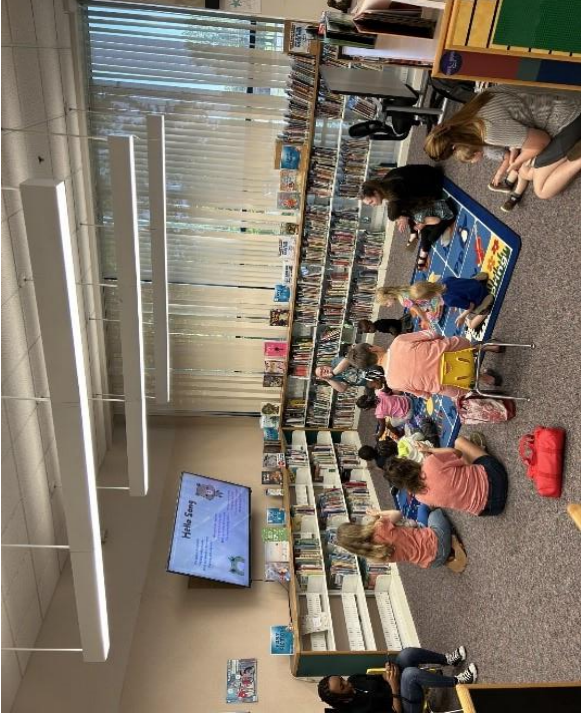
Summer Reading Program Launch



- June 24-August 3rd
- Weekly Programs and Events at all locations
- Encourages reading and outdoor activities to keep minds fresh during Summer Break!

City of Franklin

- During the month of May, the Franklin Branch had a good turnout for children's programs as Story Time, Craftsy for Kids, Full STEAM Ahead, Tech Time and PAWS to Read
- As always, our adult programming was business as usual! Our Craftsy group created their own Patriotic Banners and our BRL Threads groups continued to work on their special projects!



Isle of Wight County

- Carrollton branched hosted a variety of fun programming, including a fun Mug Painting for Adult Craftsy
- Smithfield branch hosted Family Fun Night on May 10th with Rainbow Puppets and nearly 50 families were in attendance!
- The library also partnered with Smithfield Tourism Office and other community partners to host a local authors event as part of Smithfield Downtown Arts Festival, which featured ten local authors and over 70 attendees
- Windsor continues to be the home of popular programs in its compact space, and welcomes a friendly group of teens after-school most days!



Between Outreach and In-House programming,
67 programs reaching over 1200 people were
delivered in IOW County in May

Southampton County



- Lively programming at the branch for all ages; ranging from Story Times for the littlest to engaging & fun book club and adult crafts program
- Staff braved poor weather at Rawls Museum Arts' ArtMobile (VMFA) Day represented the library.

Surry County



- For Full STEAM Ahead, aspiring young learners explored the secrets of soil and the skill of growing a salsa garden, including planting tomatoes, onions, peppers, and cilantro in the magical space of our library garden!



- Officer Lane from the Surry County Sheriff's Department visited our StoryTime to read attendees during Children's Book Week.



- Claremont branch hosted a popular edition of Craftsy with decorative fairy doors

Sussex County

- Head Start classes came to visit the library for StoryTime, for an educational and fun field trip!



- Waverly Branch Farmers' Market had a great kick-off for the season with a large turnout!



Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
360IT Partners				
05/31/2024	Bill Payment (Check)		11029	-22,457.42
05/31/2024	Bill		CW251957	15,561.00
05/31/2024	Bill		MSP252558	681.85
05/31/2024	Bill		MSP251857	6,214.57
AFLAC				
05/31/2024	Bill Payment (Check)		11030	-1,002.43
05/31/2024	Bill		289020	1,002.43
Amazon Capital Services				
05/31/2024	Bill Payment (Check)		11031	-668.78
05/31/2024	Bill		1FF9-PJYX-64D7	668.78
Anthem Blue Cross/Blue Shield				
05/15/2024	Bill Payment (Check)		11006	-11,081.00
05/15/2024	Bill		000794222F	11,081.00
Aspen Black Productions				
05/31/2024	Bill Payment (Check)		11036	-250.00
05/31/2024	Bill		WI 7.24.2024	250.00
05/31/2024	Bill Payment (Check)		11033	-250.00
05/31/2024	Bill		WV 7.23.2024	250.00
05/31/2024	Bill Payment (Check)		11034	-250.00
05/31/2024	Bill		SU 7.25.2024	250.00
05/31/2024	Bill Payment (Check)		11035	-250.00
05/31/2024	Bill		WK 7.25.2024	250.00
05/31/2024	Bill Payment (Check)		11032	-250.00
05/31/2024	Bill		CL 7.26.2024	250.00
AT&T				
05/31/2024	Bill Payment (Check)		11037	-3.15
05/31/2024	Bill		1279082489	3.15
Baker & Taylor				
05/15/2024	Bill Payment (Check)		11007	-2,876.59
05/15/2024	Bill		5018893143	2,876.59
05/31/2024	Bill Payment (Check)		11038	-8,825.37
05/31/2024	Bill		5018911058	8,825.37
Baker & Taylor - Laminate				
05/15/2024	Bill Payment (Check)		11008	-27.89
05/15/2024	Bill		5018906494	27.89

Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
05/31/2024	Bill Payment (Check)		11039	-735.67
05/31/2024	Bill		5018909907	735.67
Balloon Creatures By Susan				
05/31/2024	Bill Payment (Check)		11043	-165.00
05/31/2024	Bill		10414	165.00
05/31/2024	Bill Payment (Check)		11041	-165.00
05/31/2024	Bill		10413	165.00
05/31/2024	Bill Payment (Check)		11042	-180.00
05/31/2024	Bill		10420	180.00
05/31/2024	Bill Payment (Check)		11040	-165.00
05/31/2024	Bill		10419	165.00
Blackstone Publishing				
05/31/2024	Bill Payment (Check)		11044	-231.57
05/31/2024	Bill		2154476	59.24
05/31/2024	Bill		2154719	36.24
05/31/2024	Bill		2154492	98.93
05/31/2024	Bill		2154483	37.16
Bright Star Children's Theatre, LLC				
05/31/2024	Bill Payment (Check)		11045	-945.00
05/31/2024	Bill		INV-6655	945.00
Cengage Learning, Inc./Gale				
05/31/2024	Bill Payment (Check)		11046	-65.58
05/31/2024	Bill		84278707	65.58
Center Point Large Print				
05/15/2024	Bill Payment (Check)		11009	-213.93
05/15/2024	Bill		2093888	213.93
05/31/2024	Bill Payment (Check)		11047	-421.98
05/31/2024	Bill		2101151	23.97
05/31/2024	Bill		2101140	175.39
05/31/2024	Bill		2101142	126.14
05/31/2024	Bill		2101143	96.48
Charter Communications				
05/15/2024	Bill Payment (Check)		11010	-3,987.25
05/15/2024	Bill		177213501050724	3,987.25
Demco, Inc.				
05/15/2024	Bill Payment (Check)		11011	-226.20

Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
05/15/2024	Bill		7480523	226.20
05/31/2024	Bill Payment (Check)		11048	-274.94
05/31/2024	Bill		7483695	274.94
Dodson Pest Control				
05/15/2024	Bill Payment (Check)		11012	-46.00
05/15/2024	Bill		956827930	46.00
Dominion Energy Virginia				
05/31/2024	Bill Payment (Check)		11049	-2,269.77
05/31/2024	Bill		3233130008 5.31.2024	2,269.77
Family Matters Genealogy, LLC				
05/31/2024	Bill Payment (Check)		11050	-263.00
05/31/2024	Bill		1013	263.00
H2O To Go				
05/31/2024	Bill Payment (Check)		11051	-54.50
05/31/2024	Bill		Acct 7825 5.31.2024	54.50
Harold B. Wood				
05/31/2024	Bill Payment (Check)		11052	-350.00
05/31/2024	Bill		CA 7.25.2024	350.00
John Barnes				
05/31/2024	Bill Payment (Check)		11053	-500.00
05/31/2024	Bill		000411	500.00
Jonathan Austin				
05/31/2024	Bill Payment (Check)		11054	-675.00
05/31/2024	Bill		RL 7.9.2024	675.00
05/31/2024	Bill Payment (Check)		11055	-375.00
05/31/2024	Bill		CL 7.5.2024	375.00
05/31/2024	Bill Payment (Check)		11056	-375.00
05/31/2024	Bill		SU 6.27.2024	375.00
Kate's Kreations				
05/31/2024	Bill Payment (Check)		11057	-239.00
05/31/2024	Bill		895109	239.00
Mad Science of Hampton Roads				
05/31/2024	Bill Payment (Check)		11060	-825.00
05/31/2024	Bill		6588	825.00

Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
05/31/2024	Bill Payment (Check)		11058	-400.00
05/31/2024	Bill		6505	400.00
05/31/2024	Bill Payment (Check)		11059	-260.00
05/31/2024	Bill		6504	260.00
Midwest Tape				
05/15/2024	Bill Payment (Check)		11013	-944.06
05/15/2024	Bill		505409972	944.06
05/31/2024	Bill Payment (Check)		11061	-4,156.30
05/31/2024	Bill		505483970	4,156.30
Old Cart Critters				
05/31/2024	Bill Payment (Check)		11062	-400.00
05/31/2024	Bill		07302024	400.00
OrangeBoy, Inc.				
05/15/2024	Bill Payment (Check)		11014	-9,110.00
05/15/2024	Bill		5032 & 5034	9,110.00
Overdrive, Inc				
05/15/2024	Bill Payment (Check)		11015	-1,436.75
05/15/2024	Bill		03100DA24140114	150.00
05/15/2024	Bill		03100CO24136040	199.97
05/15/2024	Bill		03100DA24142053	1,003.78
05/15/2024	Bill		03100DA24145809	83.00
05/31/2024	Bill Payment (Check)		11063	-2,094.59
05/31/2024	Bill		03100DA24149243	804.36
05/31/2024	Bill		03100DA24155888	569.87
05/30/2024	Bill		03100DA24161665	720.36
Petty Cash				
05/31/2024	Bill Payment (Check)		11064	-663.51
05/31/2024	Bill		5.31.2024 Petty Cash	663.51
Queen B's Cleaning Service				
05/31/2024	Bill Payment (Check)		11065	-877.20
05/31/2024	Bill		1578	877.20
Quill Corporation				
05/15/2024	Bill Payment (Check)		11016	-117.97
05/15/2024	Bill		38526911	55.99
05/15/2024	Bill		38427191	61.98

Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Rainbow Productions, Inc.				
05/31/2024	Bill Payment (Check)		11066	-790.00
05/31/2024	Bill		i032124-07	790.00
Reptile Education of Virginia				
05/31/2024	Bill Payment (Check)		11067	-100.00
05/31/2024	Bill		WI 6.22.2024	100.00
Ronald C. Emrit				
05/31/2024	Bill Payment (Check)		11068	-250.00
05/31/2024	Bill		2024-07-16	250.00
Scott Wagoner Magic				
05/31/2024	Bill Payment (Check)		11069	-250.00
05/31/2024	Bill		000459	250.00
Sentara Health Plans				
05/31/2024	Bill Payment (Check)		11070	-13,337.00
05/31/2024	Bill		8869013	13,337.00
Southampton County				
05/31/2024	Bill Payment (Check)		11071	-55.00
05/31/2024	Bill		Acct 46 5.15.2024	55.00
Southampton County (1)				
05/31/2024	Bill Payment (Check)		11072	-525.61
05/31/2024	Bill		2024-05 (May gas)	525.61
Spectrum Enterprise				
05/15/2024	Bill Payment (Check)		11017	-32.34
05/15/2024	Bill		089740301050124	32.34
T & A Repairs, LLC.				
05/15/2024	Bill Payment (Check)		11018	-328.80
05/15/2024	Bill		34544	328.80
05/31/2024	Bill Payment (Check)		11073	-118.17
05/31/2024	Bill		34825	118.17
Talewise				
05/31/2024	Bill Payment (Check)		11075	-725.00
05/31/2024	Bill		18296	725.00
05/31/2024	Bill Payment (Check)		11074	-400.00
05/31/2024	Bill		17949	400.00

Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
The Library Corporation				
05/15/2024	Bill Payment (Check)		11019	-1,256.00
05/15/2024	Bill		11001722	1,256.00
The Mariners' Museum and Park				
05/31/2024	Bill Payment (Check)		11076	-100.00
05/31/2024	Bill		994	100.00
05/31/2024	Bill Payment (Check)		11078	-100.00
05/31/2024	Bill		13066545	100.00
05/31/2024	Bill Payment (Check)		11077	-100.00
05/31/2024	Bill		13036057	100.00
The Teeny Tiny Farm				
05/31/2024	Bill Payment (Check)		11079	-275.00
05/31/2024	Bill		WV 6.25.2024 rem	275.00
The Virginian Pilot				
05/15/2024	Bill Payment (Check)		11020	-226.99
05/15/2024	Bill		544295706 5.9.2024	226.99
TowneBank/Card Services				
05/15/2024	Bill Payment (Check)		11021	-10,219.25
05/15/2024	Bill		6457 0001 5.14.2024	10,219.25
Unique Management Services, Inc.				
05/15/2024	Bill Payment (Check)		11022	-104.85
05/15/2024	Bill		6125326	104.85
Verizon (1)				
05/15/2024	Bill Payment (Check)		11023	-160.30
05/15/2024	Bill		935119692 5.9.2024	160.30
05/31/2024	Bill Payment (Check)		11080	-61.62
05/31/2024	Bill		624106825 5.22.2024	61.62
Verizon Wireless				
05/15/2024	Bill Payment (Check)		11024	-2,840.71
05/15/2024	Bill		9963675454	2,840.71
Virginia Aquarium				
05/31/2024	Bill Payment (Check)		11081	-265.00
05/31/2024	Bill		240211015000253	265.00

Blackwater Regional Library

Library Bills

May 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Virginia Living MuseumEd Dept				
05/31/2024	Bill Payment (Check)		11082	-250.00
05/31/2024	Bill		MNRS25-105	250.00
Virginia State Police				
05/15/2024	Bill Payment (Check)		11025	-40.00
05/15/2024	Bill		Noland, Wyche	40.00
Womack Publishing Company, Inc.				
05/31/2024	Bill Payment (Check)		11083	-112.00
05/31/2024	Bill		150825 5.29.2024	56.00
05/31/2024	Bill		150830 5.29.2024	56.00
WT Cox				
05/31/2024	Bill Payment (Check)		11084	-2,050.71
05/31/2024	Bill		3136120	2,050.71
Xerox Financial Services				
05/15/2024	Bill Payment (Check)		11026	-1,598.72
05/15/2024	Bill		5749599	1,598.72
York River Kona Ice				
05/31/2024	Bill Payment (Check)		11085	-500.00
05/31/2024	Bill		1134	500.00

At the May meeting, the Nominating Committee proposed the following slate of officers for FY24-25:

Deborah Dawson, Chair

Pam Lease, Vice-Chair

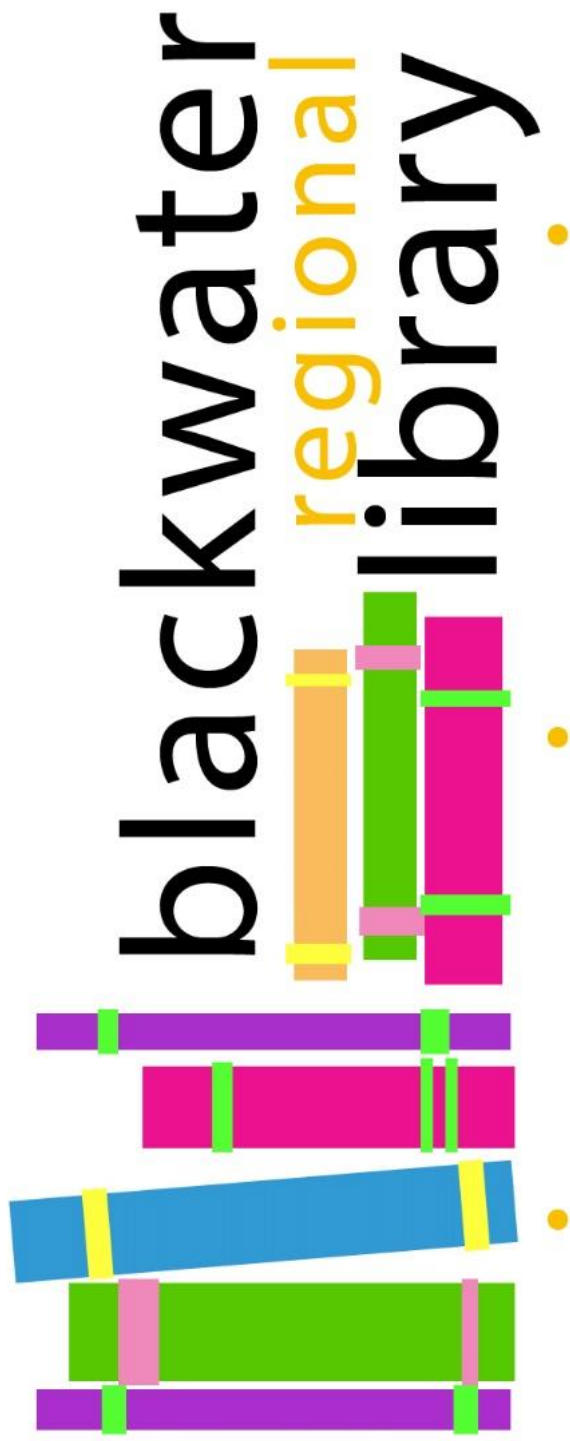
Sylvia Claggett, Secretary

The board may entertain other nominations or adopt the slate as presented.

BLACKWATER REGIONAL LIBRARY BUDGET 2023-2024

LOCAL - 13.00 Minimum - amended 6.26.2024 - DRAFT

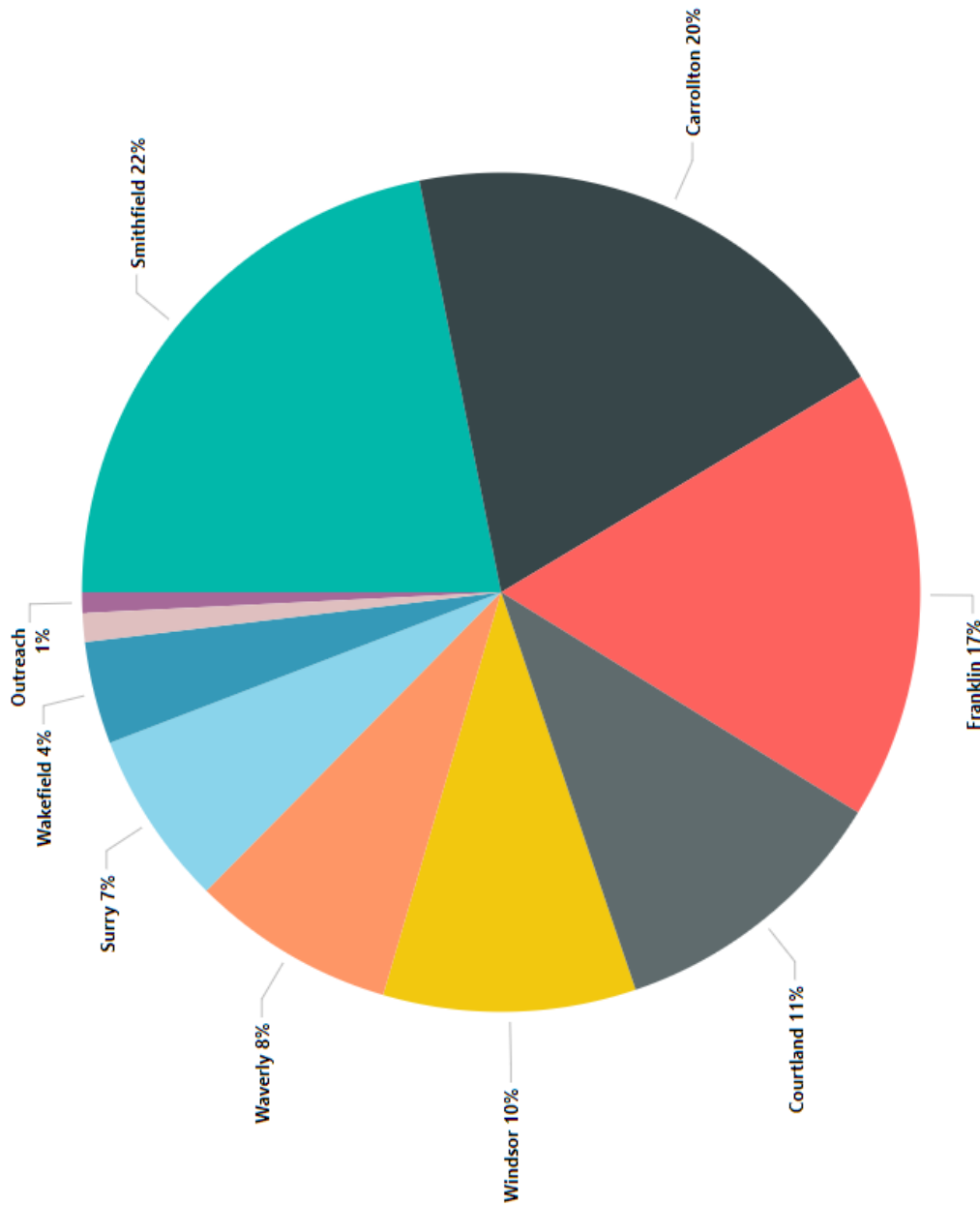
LOCAL OPERATING EXPENSES	Amended 2023-2024	Original 2023-2024
PERSONNEL		
Salaries	1,172,652	1,188,652
FICA	92,692	96,692
Health Insurance	267,654	293,654
VRS	132,751	132,751
Unemployment	2,000	3,000
TOTAL PERSONNEL	1,667,749	1,714,749
OPERATIONS		
Advertising	1000	1000
Automation	88700	68700
Audit	8500	8500
Childrens Programming	6000	6000
Computer Replacement	2000	5000
Downloadables (local)	35000	0
Headquarters Bldg Maint/Utilities (50% shared)	16000	16000
Dues	1000	1000
Fiscal Agent Compensation per Contract	16000	16000
Insurance	38000	38000
Internet (E-Rate)	54475	54475
Legal	1000	1000
Library Administration	6000	6000
Direct Deposit	3000	3000
Office Supplies	12000	20000
Postage	2000	2000
Staff Training	8000	5000
Staff Travel	2500	2500
Telephone	23500	23500
Vehicles		
Gas	5000	5000
Maintenance	3500	3500
TOTAL OPERATIONS	333,175	286,175
TOTAL PERSONNEL AND OPERATIONS	2,000,924	2,000,924
CREDITS FROM INCOME		
Fines & Fees	37000	37000
Johnson Trust	3975	3975
W. C. Rawls Trust	39000	39000
E-Rate Income	43494	43494
TOTAL INCOME FROM CREDITS	123,469	123,469
TOTAL BUDGET FOR LOCALITY DISTRIBUTION	1,877,455	1,877,455



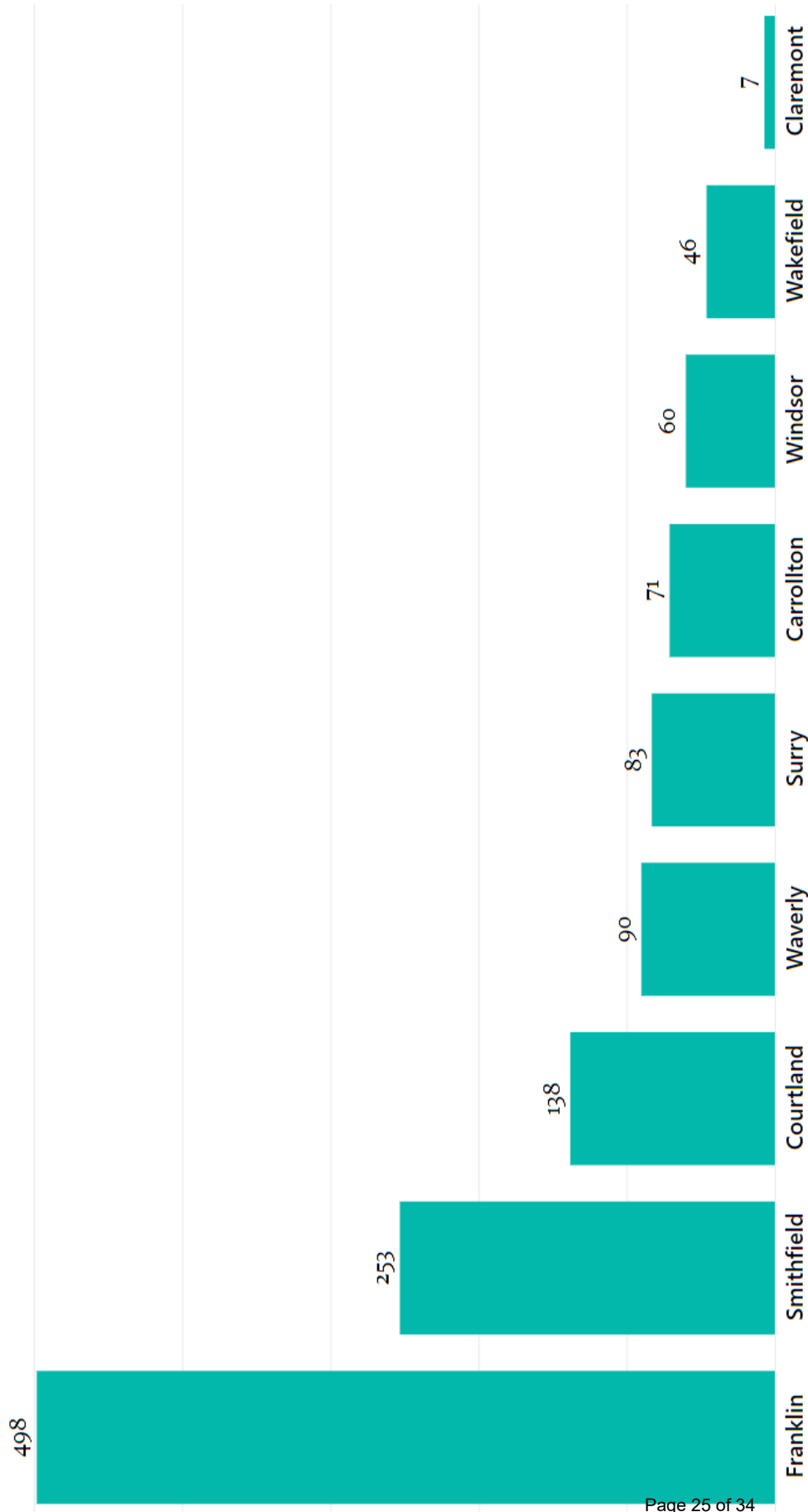
Franklin, Isle of Wight, Southampton, Surry, and Sussex
www.blackwaterlib.org

May 2024 Statistics

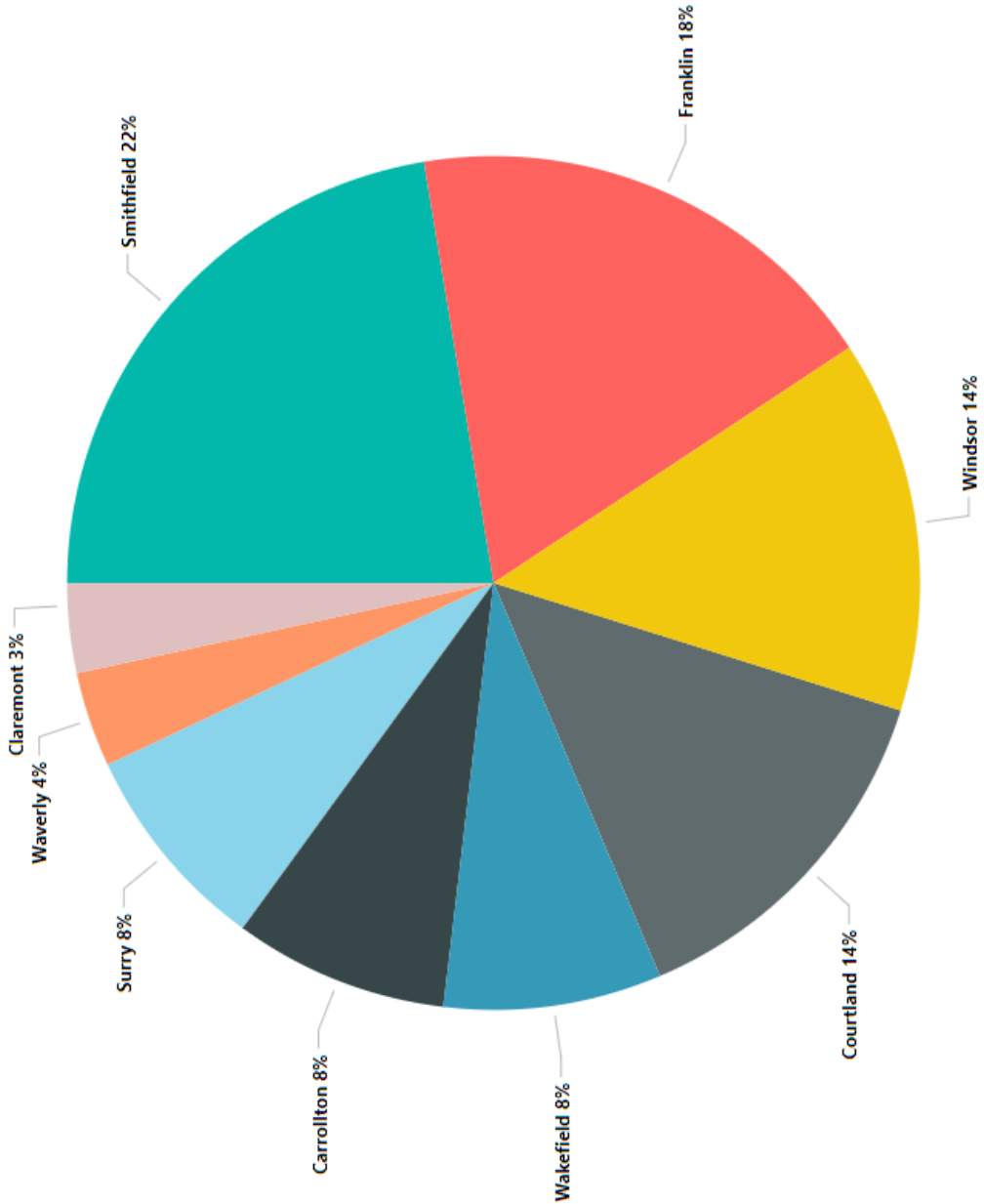
Monthly Report: Patron Count



Monthly Report: In-House Internet

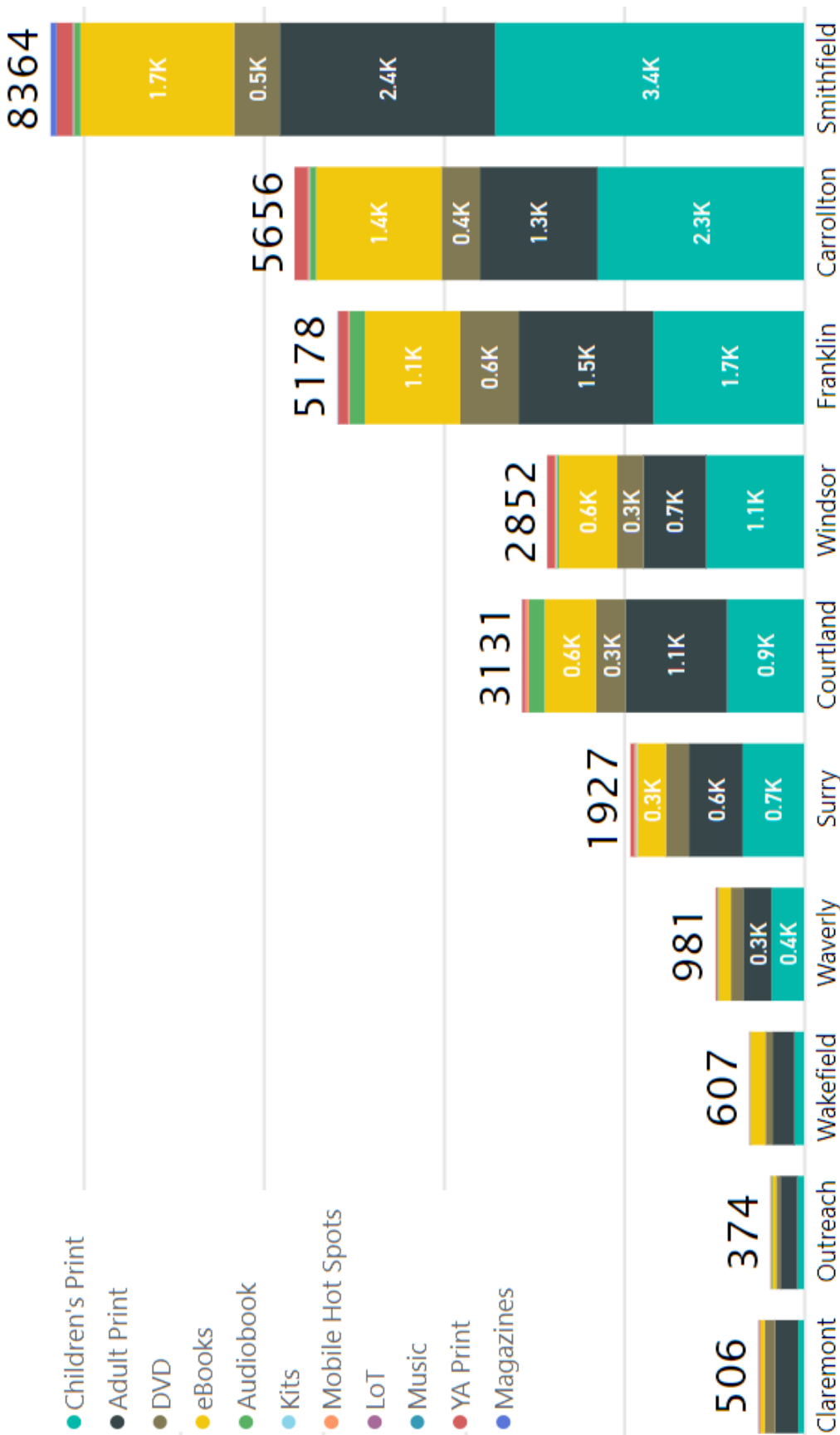


Monthly Report: WiFi Use



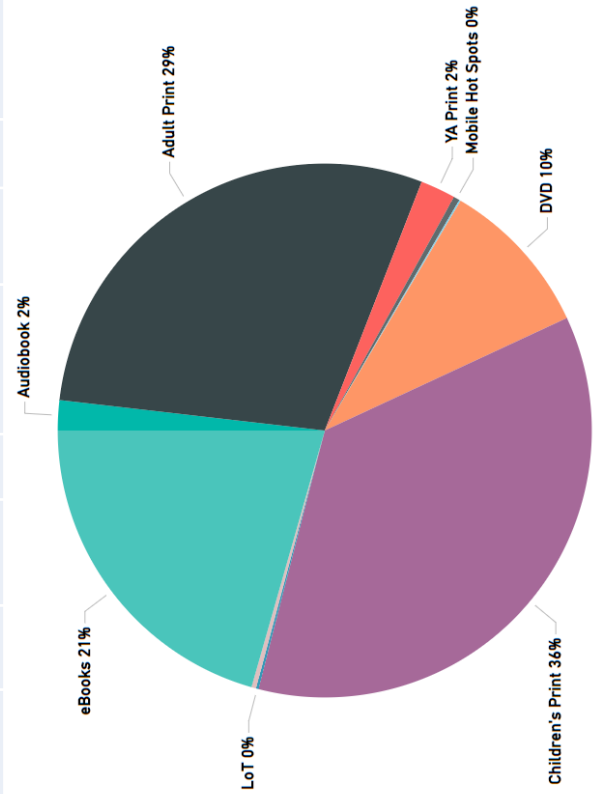
Branch	Wireless Internet Usage
Carrollton	122
Claremont	51
Courtland	207
Franklin	275
Smithfield	336
Surry	120
Wakefield	124
Waverly	54
Windsor	212
Total	1501

Circulation Report: By Branch

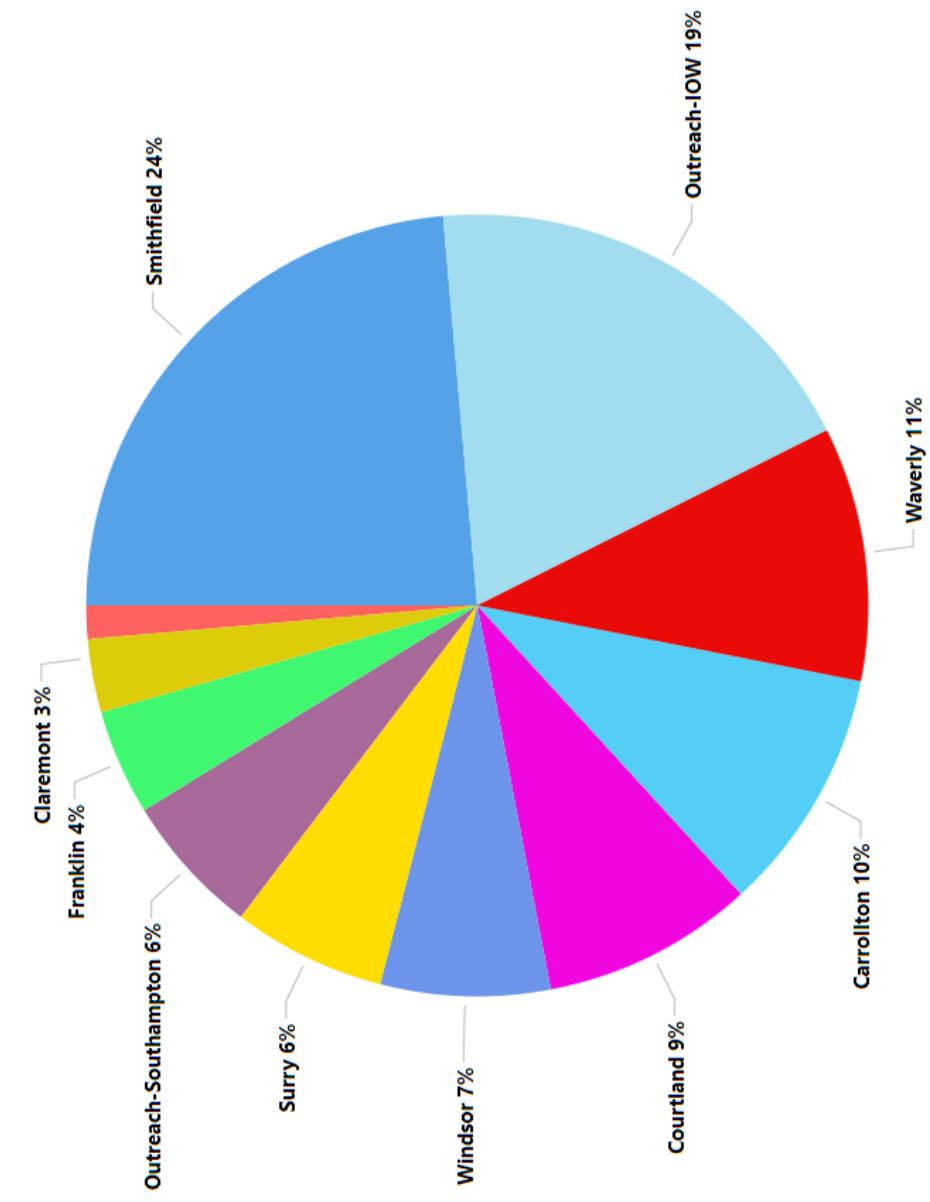


Circulation Report: Type by Branch

Location	Adult Print	Children's Print	DVD	Audio-book	Kits	YA Print	Music	LoT	Magazines	eBooks	Mobile Hot Spots
Carrollton	1306	2292	426	70	3	146	0	9	0	1392	12
Claremont	255	65	115	0	0	13	0	0	5	52	1
Courtland	1128	854	326	174	0	37	0	6	2	572	32
Franklin	1495	1672	649	169	0	110	0	6	6	1059	12
Outreach	188	74	47	15	0	4	0	0	0	39	7
Smithfield	2389	3430	506	73	0	169	0	13	67	1707	10
Surry	594	682	257	0	14	45	0	6	0	316	13
Wakefield	241	106	80	5	0	5	0	1	2	166	1
Waverly	312	363	136	13	0	17	0	3	0	133	4
Windsor	696	1086	291	20	10	84	0	0	1	649	15
Total	8604	10624	2833	539	27	630	0	44	83	6085	107

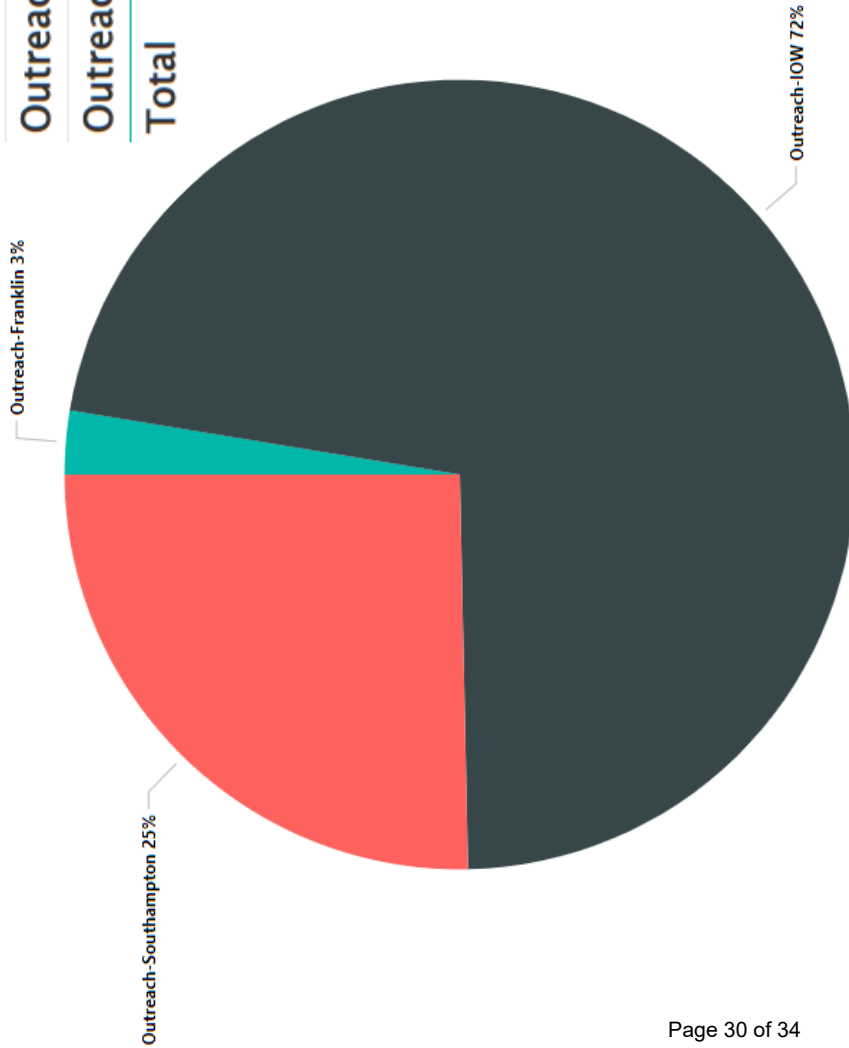


Program Report: Total Participation



Outreach Report: Programs

Location/Branch	Outreach Programs	Attendance
Outreach-Franklin	1	14
Outreach-IOW	8	387
Outreach-Southampton	2	136
Total	11	537



STAFFING AND WORKSHOP REPORT

Staffing Update June 2024 Blackwater Regional Library

New Hires

- Leslie Noland, Library Assistant – Carrollton and Smithfield branch
- Cheryl Lester, Library Assistant – Smithfield branch

Promotions

Transfers

Separations

Vacancies

- Senior Library Assistant – Outreach Services
- Senior Library Assistant – Sussex branches
- Senior Library Assistant – Smithfield branch

STAFFING AND WORKSHOP REPORT

Training Sessions – May 2024

Isle of Wight County staff completed a total of 4 trainings

Southampton County staff completed a total of 3 training

Surry County staff completed a total of 2 trainings

Central Office staff completed a total of 1 training

5/6/2024 – Find It in VA – Homework Help - Homework help includes expert help, study, collaboration. Brainfuse writing lab, sending questions, skill surfer.

- Live tutoring K-12 & college; English, Math, Writing, Social Studies, & Science. Hours 2-11 pm
- Tutoring available in Spanish
- FAFSA assistance available.
- Writing Lab available 24/7
- Skill Surfer videos on school subjects available. Send questions or get LIVE help.
- Language Lab – LIVE assistance with French & Spanish.
- ACT practice for high school & college exams.
- Study includes flashcards.

5/6/2024 – Accel5 Find It in VA - Public Library Staff Certificate - Data Base helping to develop business soft skills-communication, leadership, teamwork, and negotiation to help advance careers.

- Books and articles with new content added daily.
- Available in several languages text translations.
- No app available. Accel5 mobile on the go is available.

5/6/2024 – Find It In VA JobNow & VetNow -

JOBNOW

- Help with Resumes, Job Interviews, & Careers.
- Connect with LIVE coaches available 2-11 pm
- Unemployment Assistance available
- Nationwide & VA resources for job seekers
- Placement tests

VETNOW

- Veteran benefits and resources LIVE HELP
- Help with sending questions, resumes, interviews, unemployment.

5/13/2024 – Run a Weeding Report - It was a fast paced webinar on multiple ways to run weeding reports on LS2 Staff and LS2 Reports. In LS2 Staff, she discussed how to make and save

STAFFING AND WORKSHOP REPORT

lists and searches to use for weeding reports. On LS2 reports she went through three different ways to make weeding reports starting by searching weeding on the homepage. From there she discussed using Check Out History for 5 years by Holding Codes, Report View of Items Lowest Check Out counts by Holding Codes and Items with No In-House Usage by Holdings codes. It was very fast paced and did not go into great detail of what you are looking for, this just merely showed how to populate the lists.

5/13/2024 – Serving Older Adults in a Changing World - This webinar started with Trends with aging such as increasing diversity, expectations and innovation, rise of dementia.

It moved on to Impact with such things as a need to accommodate a wide range of technical technology and personalized services.

Then they listed some Strategies such as asset-based thinking, free low cost program ideas, reducing barriers and creating access to information, connecting with experts and share spaces for seniors.

Partnering with different associations such as AARP, senior centers, hospital education departments, veteran associations and art groups was another way to service the aging.

5/30/2024 – The Rise of AI and Art: Taking a Look at Copyright Challenges for Libraries -

- I. How do we apply existing paradigms to new technology?
 - A. Unless you are human you cannot hold a copyright.
 - B. Are the prompts and/or outputs of the machine eligible for copyright?
 - C. What is the human authorship and how can you identify it.
 - D. Is this like coding, which is protected?
- II. Constantly changing administrative and legal questions
 - A. Lawsuits regarding data entered into AI
 - B. Assess AI Act in the Senate
 - C. Generative AI Copyright Disclosure Act in the House
- III. Other concerns
 - A. Exploitation of labor
 - B. Chat GPT cannot think
 - C. Policies for citing Chat GPT
 - D. The human touch is still necessary
- IV. What is GPT?
 - A. A neural network machine designed to learn from data
 - B. GPT stands for Generative Pre-Trained Transformer
 - C. A GPT is pre-trained using a large body of text data
 - D. After pre-training, specific tasks are fine-tuned using supervised learning in order to improve performance.
- V. AI and exceptions to copyright
 - A. Ideas are not copyrightable

STAFFING AND WORKSHOP REPORT

- B. Infringement
 - C. Substantial Similarity
 - D. Fair use is a critical exception
- VI. Legal use of AI
- A. Should inputs and outputs be considered separately?
 - B. Who is responsible, the AI company or the human user?
- VII. Deciding Substantial Similarity
- A. Has a work been copied to the extent that it becomes infringement?
 - B. How to define while protecting original author rights and freedom to create
 - C. Courts are taking a spectrum of approaches to test for substantial similarity
 - 1. Totality approach
 - 2. Filtration approach

5/30/2024 – New Ways to Supercharge Your Storytimes - This webinar focused on the importance of storytimes for initiating early learning and literacy amongst our patron populations. From the VIEWS2 study conducted by the University of Washington, it has been concluded that not only storytimes, but interactive storytimes increase early literacy behaviors amongst our youth patron population. A supercharged storytime is one in which incorporates the elements of interactivity where intentionality is paramount. The four pillars of a supercharged storytime are: interactivity, intentionality, assessment, and community of practice. Intentionality within this context is the backbone of the process; it includes: mindful planning with an emphasis on incorporating early learning components. The components of early learning literacy vital to the process as explained by the panel include: oral language, phonological awareness, print awareness/concepts, letter knowledge, vocabulary, and background knowledge. The workshop emphasized the importance of intentionality and interactivity as vital components to “supercharging” one’s storytimes. This workshop helped me frame what is most important to creating and executing effective and engaging storytimes.