

**BLACKWATER REGIONAL LIBRARY  
BOARD OF TRUSTEES BUDGET WORKSHOP NOTES  
November 19, 2025**

<u>Present</u>	<u>Remote (via Zoom)</u>
Mechelle Blunt – Southampton County	
Ora Briggs – Sussex County	
Sylvia Claggett – Isle of Wight County	
Deborah Dawson – Surry County	
Charlene Herrala – Isle of Wight County	
Pam Lease – City of Franklin	
Kathy Lippard – Isle of Wight County	
Margie McClenney – Southampton County	
Karen Richardson – Sussex County	<u>Absent</u>
Johanna Wiggins – Isle of Wight County	
Ben Neal – Library Director	
Bonnie Lauver – Assistant Library Director	
Debbie Carter – Budget & Finance Manager	

Ms. Dawson called the Budget Workshop to order at 2:04 p.m. and turned the meeting over to Mr. Neal.

Mr. Neal reviewed the November 2025 Budget Workshop presentation distributed in the handouts and answered questions from the Board. The following topics were explained:

Budget Overview  
Locality Funding Formula  
Breakdown of Local Funds FY2025  
Notes on State Aid  
State Aid Formula  
Breakdown of State Aid Funds FY2025  
FY2026-2027 Proposed Budget Timeline  
Salary Step  
Rawls Trust  
Factors Driving Budget Changes  
Locality Allocations

Ms. Herrala moved, and Ms. Blunt seconded the Budget Workshop be adjourned. The vote was unanimous.

The workshop ended at 2:42 p.m.

Respectfully submitted,

Debbie Carter for  
Ora Briggs, Secretary